



## MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR

For : **MARICAR R. CASQUEJO, Ph.D., CESO III**  
Director IV, CHED Regional Office XI

Thru : **ATTY. CINDERELLA BENITEZ-JARO**  
Executive Director IV, CHED

From : **ATTY. RYAN L. ESTEVEZ**  
OIC, Office of Executive Director IV, UniFAST

Subject : **ZOOM MEETING ON THE ISSUE OF TERTIARY EDUCATION SUBSIDY (TES) DISBURSEMENT FOR 1<sup>st</sup> SEMESTER, A.Y. 2019-2020**

Date : **17 August 2020**

During the 30<sup>th</sup> UniFAST Regular Board Meeting, we were informed that there are still CHED Regional Offices (CHED ROs) that have not yet transferred the TES funds to some private Higher Education Institutions (HEIs) considering that the Notice of Transfer Allocation (NTA) for 1<sup>st</sup> semester, A.Y. 2019-2020 has already been issued by the CHED Central Office to the CHED ROs. We were also informed that some private HEIs that have received their TES funds from the CHED ROs have not yet disbursed the same to their grantees.

Relative to this, the Board instructed the UniFAST Secretariat to set a meeting with the Coordinating Council of Private Educational Associations (COCOPEA), the concerned CHED Regional Directors, and the UniFAST Regional Coordinators to determine the circumstances / reasons and the problems encountered for the non-disbursement of TES in the end in view to fast-track the said disbursement.

In this connection, we would like to respectfully invite you and your UniFAST regional coordinators for a **Zoom meeting on August 19, 2020, Wednesday, at 10:00 A.M** to discuss the foregoing concern. Kindly reach out to us through [unifastsecretariat@ched.gov.ph](mailto:unifastsecretariat@ched.gov.ph) so that the Secretariat can provide the Zoom Meeting Credentials.

Thank you for your support and cooperation.

cc: **UniFAST Regional Coordinators in CHED RO XI**

